

BURY COUNCIL CONSTITUTION

Approved by Council on 21 November 2001 and subsequently amended.

Version 9.

Contents

Contents *(Pages 7 - 8)*

Part 1 - INTRODUCTION AND SUMMARY *(Pages 9 - 10)*

Part 2 - ARTICLES

Article 1 - The Council and the constitution *(Pages 11 - 14)*

Article 2 - Councillors *(Pages 15 - 18)*

Article 3 - Citizens and the Council *(Pages 19 - 20)*

Article 4 - The Council meeting *(Pages 21 - 22)*

Article 5 - The Leader and the Cabinet *(Pages 23 - 24)*

Article 6 - Council Committee Structure *(Pages 25 - 26)*

Article 7 - Joint Arrangements *(Pages 27 - 30)*

Article 8 - The Chief Executive and other staff *(Pages 31 - 32)*

Article 9 - Decision-making *(Pages 33 - 34)*

Article 10 - Finance, Contracts and Legal Matters *(Pages 35 - 36)*

Part 3 - THE FUNCTIONS SCHEME

Section 1 Council Functions *(Pages 37 - 44)*

Section 2 - Local Choice Functions *(Pages 45 - 46)*

Section 3 - Committee Functions *(Pages 47 - 60)*

Section 4 - Cabinet Functions *(Pages 61 - 64)*

Section 5 - Scrutiny Function *(Pages 65 - 68)*

Section 6 - Additional Arrangements *(Pages 69 - 72)*

Section 7 - Officer Functions *(Pages 73 - 198)*

Part 4 - PROCEDURE RULES

Section 1 - Council Procedure Rules *(Pages 199 - 216)*

Section 2 - Committee Procedure Rules *(Pages 217 - 238)*

Section 3 - Access to Information Rules *(Pages 239 - 250)*

Section 4 - Budget and Policy Framework Rules *(Pages 251 - 258)*

Section 5 - Contract Procedure Rules *(Pages 259 - 268)*

Section 6 - Financial Regulations *(Pages 269 - 298)*

Section 7 - Officer Employment Procedure Rules *(Pages 299 - 314)*

Part 5 - THE CODES AND GUIDANCE

Section 1 - Councillor Code of Conduct *(Pages 315 - 328)*

Section 2 - Employee's Code of Conduct *(Pages 329 - 336)*

Section 3 - Protocol on Member and Officer Relations *(Pages 337 - 350)*

Section 4 - Anti Fraud and Corruption - Whistleblowing Policy *(Pages 351 - 396)*

Section 5 - Monitoring Officer Protocol *(Pages 397 - 402)*

Section 6 - Public Participation Guidance *(Pages 403 - 410)*

Section 7 - Probity in Planning Guidance *(Pages 411 - 428)*

PART 6

Councillors Allowance Scheme *(Pages 429 - 436)*

PART 7

**CABINET PORTFOLIOS, MEMBERSHIP OF THE COMMITTEE AND COUNCIL
MANAGEMENT STRUCTURE** *(Pages 437 - 446)*

TERMS OF REFERENCE

Locality Board Terms of Reference *(Pages 447 - 458)*

Health and Wellbeing Board Terms of Reference *(Pages 459 - 464)*

Employment Panel Terms of Reference *(Pages 465 - 468)*

Joint Consultative Committee for Teachers Terms of Reference *(Pages 469 - 472)*

Corporate Joint Consultative Committee Terms of Reference *(Pages 473 - 476)*

Health & Safety Joint Consultative Committee Terms of Reference *(Pages 477 - 478)*

Corporate Parenting Board Terms of Reference *(Pages 479 - 484)*

Youth Cabinet Terms of Reference *(Pages 485 - 488)*

Overview and Scrutiny Committee Terms of Reference *(Pages 489 - 492)*

Health Scrutiny Committee Terms of Reference *(Pages 493 - 496)*

Children and Young People Scrutiny Committee *(Pages 497 - 502)*

Licensing and Safety Committee Terms of Reference *(Pages 503 - 506)*

Planning Committee Terms of Reference *(Pages 507 - 508)*

Northern Gateway Joint Committee Terms of Reference *(Pages 509 - 516)*

Standards Committee Terms of Reference *(Pages 517 - 520)*

Housing Advisory Board Terms of Reference *(Pages 521 - 524)*